

Children and Young Peoples Strategic Partnership Executive  
Minutes of a meeting held on 21 April 2008

**Present:**

Catherine Fitt	Executive Director of Children's Services (Chair)
Carol Hambling	C&YPSP Coordinator
Alan Wallace	Partnership Director Learning and Skills Council
Helen Cavanagh	Transformational Change Lead, Children Services
Shirley Chambers	Children's Fund Manager, Barnardo's
Tom Adams	Chief Executive, Children North East
Maurya Cushlow	Executive Director of Community Services, PCT
Ruth Rogan	Head of C&YP in the Community, NCC
Sara Morgan-Evans	Connexions Manager, Newcastle
Bruce Willoughby	Public Health, PCT
Linda Mason	Head of Inclusion, NCC
Susan Nelson	Operational Lead NUHT
John Collings	Director of Delivering Outcomes NCC
Pam Jobbins	Policy Officer, Newcastle NCVS
Neil Munslow	Housing Services Manager NCC
Cllr Nick Cott	Executive Member for C&YP
Karen Simmons	Acting Head of Children's Social Care, NCC
Linda Moore	Vice Principal Newcastle College
Aileen Fitzgerald	Head of C&F Commissioning North of Tyne PCT

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**In Attendance:**

Tony McKenna	Head of Leisure Services, NCC
Helen Woods Waters	Manager Early Years, Childcare and Play
Becky Dunn	Head of Workforce Development, NCC
Deb Tyler	Head of Performance Management and Information, NCC
Malathi Natarajan	Consultant Physician

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**Apologies:**

Carole Shipley	Directorate Manager, Children's Services, NUTH
Jan Cole	Service Manager, NTW NHS Care
Julia Bayes	Head Teacher St. John's Primary
Gerard Murphy	Head Teacher St. Cuthbert's Secondary
Martin Surtees	Director of Performance and Commissioning NCC

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**1. WELCOME AND APOLOGIES**

- 1.1 Apologies were listed as above.

## 2. COORDINATOR'S REPORT

### 2.1 Partnership Performance Measures

CH talked through performance measures to assist in measuring the contribution of the CYPSP Executive to improving outcomes for children.

Following discussion it was agreed that the following would improve performance measures:

- Measure contribution of each organization/sector to the agenda over the year.
- The summary report for each meeting could be used as a communication measure
- Revisit the Partnership assessment tool
- Ask for feedback from the Executive's sub-groups on their perception of how well the Executive works
- Provide examples of work that has been undertaken through the Partnership which has made a difference to outcomes

### 2.2 Area Based Grant

Confirmed that the ABG will be £22,195,317 for 08/09. Three additional grants

- City Pathfinder
- Preventing Violent Extremism
- Young Person's substance misuse grant (in part)

In answer to a question Linda Moore was advised to speak to Rod Stapley regarding the Preventing Violent Extremism work.

### 2.3 Employability Action Plan

Draft Action Plan noted.

Following discussion it was **agreed that the Employability Action Plan should be remitted to the 14-19 Partnership and the Integrated Youth Strategy Steering Group for comment.**

**Comments from these groups to be fed back to CYPSP Executive via Carol Hambling.**

### 2.4 Enterprise Action Plan

Action Plan noted.

Following discussion it was **agreed that the Enterprise Action Plan should be remitted to the 14-19 Partnership and the Integrated Youth Strategy Steering Group for comment.**

**Comments from these groups to be fed back to CYPSP Executive via Carol Hambling**

**2.5 St Oswald's Hospital**

National recognition as example of good partnership working.

Aileen Fitzgerald explained the current partnership working between the PCT and St Oswald's that was in place prior to Every Child Matters but has improved since. Pat Thompson, CWD Manager, Children's Social Care gives a quarterly report to the Child Health Commissioning Group – Be Healthy.

**Action: Include this project in the work presented to the delegation visiting from Holland if possible**

**2.6 Youth Task Force**

Item noted for information.

**2.7 Parenting Early Intervention Programme**

Funding secured for this programme. Discussions with DCSF required.

**2.8 Outcomes Framework**

Item noted for information.

**2.9 Children's Trusts : Statutory Guidance on Interagency Cooperation**

Item noted for information.

**3. FORWARD PLAN**

Forward Plan noted. Following changes were noted:

- Stay Safe to be added to the list
- Development Day changed from 5<sup>th</sup> to 9<sup>th</sup> June
- Children's Funds commissioning result and process to be included in the Development Session planned for 2<sup>nd</sup> October.

**4. REVIEW OF NEWCASTLE PLAN FOR C&YP**

Summary document had been circulated with the agenda. Deb Tyler talked through the document.

Following discussion it was **agreed:**

- Indicators approved for the Children's Scorecard
- Initiation of breast feeding, breast feeding at 6-8 weeks and Smoking in Pregnancy to be included on Scorecard
- Newcastle College is a provider of services for under Economic Wellbeing but will make a contribution to all outcomes

- Aileen Fitzgerald to contact Deb Tyler with name of Health lead for the review of the plan

## 5. **PROGRESS OF WORKFORCE STRATEGY**

A report was circulated with the agenda. Becky Dunn talked through the report.

Discussion followed which concluded:

- The list of priorities identified for 08/09 is very lengthy. It would be preferable to identify 4 or 5 priorities and concentrate on delivering these within timescale
- A discussion is required outside of the Executive to discuss the best way of ensuring that CAF becomes part of every service plan
- CF took soundings about the wisdom of making the CAF and lead professional arrangements compulsory from April 2009. It was agreed that this would be helpful leadership because we need to make faster progress and partners need to know what to expect

## 6. **BREAST FEEDING ACTION PLAN**

Members from the Breast Feeding team attended and explained the background and achievements in implementing the Breast Feeding Action Plan. This includes training local women to become breast feeding supporters to new mothers.

TA said it was important to include the role of fathers.

The CYPSP Executive endorsed the need for a Breast Feeding co-ordinator. AF said this has been considered but had not received the support of the North of Tyne PCT.

**Action**            **AF to feedback to the North of Tyne PCT that the CYPSP Executive endorsed the need for a Breast Feeding co-ordinator for Newcastle.**

CF thanked the team for attending and reiterated the support of the CYPSP in the promotion of breast feeding to give children as healthy a start in life as possible.

## 7. **EXTENDED SERVICES THROUGH SCHOOLS**

Item deferred to future agenda.

## 8. **CHILDCARE SUFFICIENCY ASSESSMENT**

Document circulated with agenda. Helen Woods Waters talked through document.

It was noted that take up of provision in Newcastle is good when compared to other LAs. Parental satisfaction across the City is categorized as 'good'. There are gaps in services for CWD aged 14-18. The highest priority for parents is quality of service. A delivery plan will be developed for Newcastle with the appointment of a Child Care Sufficiency Team.

CF welcomed the report and confirmed that the Delivery Plan for Newcastle will have to be endorsed by the Executive of Newcastle City Council.

Cllr Cott requested that the statistics be analysed in more depth because it was not clear what questions have been asked of parents. HWW said the Sufficiency Team would take on that role.

**9. CHILDHOOD OBESITY ACTION PLAN**

An update was provided on the level of childhood obesity that indicates that Newcastle has a higher than average score. The current action plan will be reviewed to ensure greater prioritization of key actions and a project management team will oversee implementation. The approach will focus on improving diet and increasing activity levels.

Following discussion it was agreed that both the CYPSP Executive and the Health and Wellbeing Partnership should oversee this action plan. Refreshed Action Plan to be returned to C&YPSP Executive in July 2008.

The Chair had to leave the meeting at this point. The Vice Chair, Alan Wallace took the Chair.

**10. 14-19 FUTURE FUNDING**

Item deferred to future meeting

**11. MINUTES OF THE PREVIOUS MEETING**

Agreed as an accurate record.

**12. MATTERS ARISING**

A quick resume took place but due to lack of time, it was agreed to minute this item at a future meeting.

**13. ANY OTHER BUSINESS**

No business raised under this agenda item.

**14. NEXT MEETING**

Monday 19<sup>th</sup> May 2009  
09.15 a.m. Springfield Centre

<b>Item</b>	<b>Action</b>	<b>Lead</b>	<b>Due Date</b>
Page 2	Remit Employability Actio Plan to 14-19 Partnership and Integrated Youth Strategy Steering Group for comment	Carol Hambling	ASAP
Page 2	Remit Enterprise Action Plan to 14-19 Partnership and Integrated Youth Strategy Steering Group for comment	Carol Hambling	ASAP
Page 3	St Oswalds Children's Service – include in information to delegation from Holland	Helen Cavanagh	May 2008
Page 4	Forward Plan – items to be added as minuted in Item 3.	Carol Hambling	ASAP
Page 3	Review of Newcastle Plan for C&YP – items to be actioned as minuted in Item 4	Deb Tyler Aileen Fitzgerald	June 2008
Page 4	Progress of Workforce Strategy – items to be actioned as minuted in Item 5	Becky Dunn	ASAP
Page 5	Breast Feeding Action Plan – North of Tyne PCT to be notified of CYPSP decision as minuted in Item 6	Aileen Fitzgerald	ASAP
Page 5	Childhood Obesity Action Plan: Refreshed Action Pan to return to C&YPSP Executive in July 2008	Bruce Willoughby	July 2008
Date of the next meeting: Monday 19 May 2008 Meeting to be held Room 5, Springfield Centre 09:15-12:00			