

Minutes and Actions

Monday 18 April 2011

Attendees

Ruth Rogan (2 nd Chair)	RR	Director of Strategic Partnerships, NCC
John Watts	JW	Detective Inspector, Northumbria Police
Susan Nelson	SN	Directorate Operational Services Manager, Children's Services, Newcastle upon Tyne Hospitals Foundation Trust
Jeff Hurst	JH	Chief Executive, YMCA
Phil Joyce	PJ	Director of Area Based Regeneration, Area Based Regeneration, NCC
Bee Adeyeba	BA	Sports for Youth CIC
Martin Surtees	MS	Director of Performance and Commissioning, NCC
Neil Munslow	NM	Housing Service Manager, NCC
Louise Appleby	LA	Children's Trust Officer, NCC
Paul Brownlee	PB	Youth Offending Team Manager, NCC
Dr Fu-Meng Khaw	FMK	Director of Public Health, NHS North of Tyne
Andy Roberts	AR	Joint Health Commissioner
Linda Moore	LM	Newcastle College

Apologies

Margaret Kerridge	MK	Head Teacher, St Michael's RC Primary School
Julia Young	JY	Associate Director of Commissioning – Newcastle, NHS North of Tyne
John Collings (Chair)	JC	Executive Director of Children's Services, NCC
Sue Atkinson Millmoor	SA	Action for Children
Sue Kirkley	SK	Newcastle Safeguarding Children Board Co-ordinator, NCC
Jan Brown	JBr	Northumberland, Tyne and Wear Mental Health Trust
Susan Cassie	SC	Childcare Partnership Manager, JobCentre Plus

No.	Item	Action
242	Welcome and apologies	
242.1	In JC absence RR as Chair welcomed everyone to the meeting of the Children's Trust Board (CTB) and thanked them for their attendance. Introductions were made and apologies were given as listed above.	
242.2	RR reminded the Board of a conversation from the previous meeting regarding who would be the Vice Chair for the CTB, and is happy to announce that Jeff Hurst has agreed to take this role if the Board are in agreement. The Board agreed to this and welcomed JH as Vice Chair.	
243	Re-thinking health and wellbeing in Newcastle	
243.1	Andy Roberts was in attendance to give the CTB an update on health and wellbeing in Newcastle and the following was noted from the presentation given.	
243.2	<p>Re-thinking health and wellbeing in Newcastle is responding to:</p> <ul style="list-style-type: none"> • Equity and Excellence: Liberating the NHS • Healthy Lives, Healthy People: public health strategy for England • A vision for adult social care: capable communities and active citizens. 	
243.3	AR discussed the main drivers behind this, including a greater emphasis on social determinants of health and communities, putting patients and the public first, needing to improve outcomes and increase the levels of autonomy, accountability and democratic legitimacy, while cutting bureaucracy and improving efficiency.	
243.4	It was noted that the GP commissioning consortia and NHS commissioning Board are now going to be responsible for the Health Care Commissioning. The LA has now become responsible for health improvement leadership and commissioning.	
243.5	To date Newcastle has formed two GP Commissioning consortia – Newcastle Bridges and TyneHealth, key statutory partners have agreed in principle to a whole new approach to change what we do and how we do it, a Transition Management Group is established and we are currently scoping out details for a Joint Planning Team. It was noted	

	that Newcastle Bridges GP Commissioning consortium is a pathfinder consortium and that Newcastle has joined the early implementer network for Health and Wellbeing Boards.	
244.6	NM asked what the differences are between the two consortia, why would a GP choose one over the other. It was explained that the two have chosen different working models, and it was a case of preference for the GP as to which they would prefer.	
244.7	JH acknowledged the challenge this brings, and questioned how we are going to measure success. FMK noted by using public health outcomes like life expectancy and indicators of long term trends. To make this possible, we will need to invest early.	
244.8	PB raised an issue around the funding the YOT receive for health work from the PCT and had concerns that it might be overlooked and forgotten about due to all the changes. AR stated that he is positive that nothing will be lost and as it's a statutory requirement there will be a funding stream for this.	
244.9	RR noted that we need to ensure the children and young peoples health agenda is not compromised, so we need to stay close in relation to this item. We have good links to health within the LA and we need to utilise that. It was agreed that this item should come back to the Board in July.	
244.10	Action: AR / JY to be invited to update CTB in July on this issue	LA
245	Protocol for the assessment of housing and support needs of homeless 16/17 year olds	
245.1	RS tabled what is a working document and an update was given on the progress so far. Once the protocol is complete it will return to the Board.	
245.2	The report introduced new procedures and a protocol between Children's Trust partners and others which takes into account revisions and clarifications in the law relating to this area of work.	
245.3	The protocol and procedure is being developed after significant engagement and consultation with key partners locally and nationally to build on the good practice in this area of work in the city and to make it compliant with the revised framework and guidance.	
245.4	It was noted that for the last two years the law relating to young people aged 16 and 17 who are homeless has been clarified by decisions of the High Court. Due to this it has clarified the legal position and duty the LA have under section	

	20, which takes precedence over the duties of the 1996 Housing Act. This legal ruling was followed in April 2010 by revised joint guidance from the department of communities and Local Government and the Department for children, schools and families.	
245.7	If a 16/17 year old presents them self to be homeless, an assessment will be undertaken by Initial Response Service to see if they meet the criteria of a Looked After Child (LAC). With the young persons consent to be LAC the LA will accommodate this young person and acquire all the costs this may bring.	
245.8	Action: this item will be brought back to the June Board for the draft protocol to be finalised.	LA
246	CTB Risk Register	
246.1	Susan Richards was in attendance to give the Board an update regarding the CTB risk register. SR went through each risk and the following was noted.	
246.2	The first risk discussed was Financial Resources which was at the highest risk level. There was debate amongst the Board as some felt that this was not a risk anymore as it is happening and it is now an issue rather than a risk. Some of the Board also stated that it is still a risk but don't think it should be as high because procedures have been put in place to reduce the impact.	
246.3	Economy was discussed, which is also high level. JW stated that he felt this is a much higher risk than Financial Resources which the Board were in agreement with. It was agreed to combine risk 1 and risk 2 as they are similar and strengthen the detail.	
246.4	It was discussed if the next risk Government Proposals which is an Amber risk was the correct heading. The Board feel that Government Reform or NHS Reform would be best suited for this risk. JW noted that he is confident that the NHS is going to be focused and is not a high risk.	
246.5	Information Security was the next risk the Board looked at which was an Amber risk. SR stated that the temporary web link previously used for Board members to receive papers is not secure. IT are going to develop a secure web page with 2 levels of authorisation to hold the Board papers to ensure it is acceptable and complies with information security policy.	
246.6	The Children and Young Peoples Plan is near to being published and the Board agreed that this risk should be closed and taken off the risk register.	

246.7	The Learning Skills Council transfer is complete and the Board agreed that this risk should be closed and taken off the risk register.	
246.8	The next risk is Board Governance which was agreed to stay on the risk register as memberships and documents are ever changing at the moment and should remain as Green.	
246.9	Newcastle Safeguarding Adults & Newcastle City Council risks were brought to the Board for acknowledgement and information. Transition from Child to Adult risk was discussed and it was noted that the transition procedures have been documented and are being reviewed by Safeguarding Children's Policy & Procedures Group.	
246.10	The Newcastle City Council Corporate Safeguarding Arrangements for Children & Adults risk was discussed and consideration was given to all risk registers from partners being brought together and all main risks to be collated into one document rather than bring all risk registers to the CTB. It was felt however that this could become a huge document.	
246.11	CTB Risk Register to be signed off at May CTB	LA / SR
247	PMRG – Early Intervention Grant	
247.1	MS gave a verbal update regarding the PMRG – EIG and the following was noted.	
247.2	It was noted that the PMRG met on Friday 15 th April 2011 and minutes will be circulated once complete. From the meeting a number of issues were discussed, the EIG for the first year will be 14.4M which has been cut by 5M. For year 2 we get 100K more which brings it up to 14.5M.	
247.3	Action: PMRG minutes to be circulated	MS
247.4	There is a proposal to provide free provision for 2 year olds. We are unsure if it's going to be extra money on top of the EIG or money within the EIG, so we need to keep a close eye on this.	
247.5	The National funding for schools consultation date was last week where the DfE sent out the same level of allocation taken out of LA as National funding organisations. So schools with a low level of deprivation in a city with a high level of deprivation will suffer the most. What we need to look at is what the most appropriate level of differential is.	
247.6	It was noted that it might be a good idea that the Localism Bill be looked at by the CTB.	
247.7	Action: RR to invite Phil Hunter to next Board to give	

	presentation on the Localism Bill.	
247.8	<p>MS made the Board aware of a meeting that took place and it was agreed that the 3 tariffs that were in place have been changed to:</p> <ul style="list-style-type: none"> • 95% • 75% • 60% <p>These new tariffs have been revised because we felt that it would be unfair if some programmes had to make efficiency savings and others didn't.</p>	
247.9	<p>It was noted that there were 4 programmes that were late in submitting their bids for funding however these have been considered in the process. All documents regarding the EIG from the PMRG meeting will be circulated to the Board.</p>	
247.10	<p>It was recognised that when the EIG allocation for 2011/12 was agreed, that further information would be required from each of the individual programmes. MS tabled the template that will be used to gather the information required, as if we did not have a standard template we would struggle on collating the information received.</p>	
248	Minutes of Previous Meeting and Matters Arising	
248.1	<p>The minutes of the previous meeting were agreed as a true and accurate record with the following amendments:</p> <ol style="list-style-type: none"> 1. Page 3: 234.5 point b) face communities should be changed to faith communities. <p>Previous action:</p> <p>238.4: is outstanding RR to chase up with JC</p> <p>240.3: No comments received so sign off TOR at next Board.</p> <p>240.4: Complete, JH is new vice Chair of the CTB.</p> <p>240.5: Complete, FMK will be joining NCC so it would not have been suitable for him to be Vice Chair.</p>	
249	AOB	
249.1	<p>RR just wanted to remind the board that the CYPP is coming to the end of its consultation period and if they wanted to provide feedback it should be soon.</p>	
249.2	<p>AR made the Board aware that they have lost a member of his team who gathered data from various partners so reports can be created to be submitted to the board and asked if there were any resources available to undertake this task. MS agreed that he will find resources in the performance and commissioning team.</p>	

Actions Summary

Monday 18 April 2011

Actions from Current Meeting						
Date Raised	Ref	Action	Action Owner	Progress	Completion	Status
21/03/11	238.4	JC to invite Jeff Lough to the next Board meeting regarding elected home education	JC	No progress, RR to follow up with JC		
18/04/11	244.10	AR / JY to be invited to update CTB in July on this issue	LA			
18/04/11	245.8	Protocol for the assessment of housing and support needs of homeless 16/17 year olds will be brought back to the June Board to be signed off.	LA			
18/04/11	246.11	CTB Risk Register to be signed off at May CTB	LA / SR			
18/04/11	247.3	PMRG minutes to be circulated	MS			
18/04/11	247.7	RR to invite Phil Hunter to next Board to give presentation on the Localism Bill.	RR			