XXXXXXXXXX SCHOOL
Please help us make the nursery as safe as possible for everyone by reading this information carefully.

	CHILDREN	ADULTS
DRESS	Jewellery is very dangerous in a school situation so please keep it for the weekend – no earrings, necklaces, bracelets or brooches please. Children need suitable clothes for each day's weather. As well as playing out every day they walk to lunch and once a week to soft play. The shoes children wear should allow them to run, ride, climb and play safely. Some girls' shoes have a higher heel than we would recommend.	When it is your child's soft play day please remember to dress them in comfortable clothes (t-shirt and jogging bottoms?) and a sweater they can remove themselves.
INSIDE	Do not let children come into school alone. The environment inside is designed for the children to play and learn safely. Please teach them to respect the building and equipment.	When you drop your child off at school take them to a member of their teaching team to be registered. Adults must be wary of • collisions with children • equipment and children on the floor • the "wet" areas – possible sand or liquid on floors Please leave pushchairs outside or in the porch. If a younger child is brought into nursery please supervise carefully - our environment is designed for 3 year olds.
OUTSIDE	Jewellery and clothes with toggles or other dangling bits are particularly dangerous when climbing and riding. Please bear this in mind when you dress your child for nursery.	Please do not let your children use the outside equipment before and after school when there are no members of staff to provide supervision. Please don't encourage children to climb on the fences or gates. If you bring the family pet to school please make sure it is on a leash and under control. No animals are allowed in the building.

	CHILDREN	ADULTS
COLLECTING CHILDREN	Try to make sure that the children know who will be picking them up. The children need to know that parents/carers and staff share the rules about nursery.	Introduce the people who will be picking up your child to the staff and if there is an emergency change telephone ahead. Always pick children up from their carpet and make sure the member of staff acknowledges you and knows whom you have collected. Be aware of other people's children when you open and close doors. Once you have collected your child supervise them carefully and don't let them do anything that the staff would not normally allow.
VEHICLES	Children should be taught to respect parked cars and take care around them. We teach them that car parks are not playgrounds.	Cars may not be brought into the car park between 8.30 and 9.30 and 2.30 and 3.30. If you park in xxxxx please do not obstruct resident's access.
FIRE	The children take part in a fire drill each term.	In case of a fire when you are in nursery, make sure you have read the fire notices around school.
CONTACT NUMBRS		It is very important that we have at least two up-to-date contact numbers in case of emergency. Please remember to let us know if these change.