

Appendix I

Action Plan

Outcomes

Young carers are recognised and valued, receive support for their caring role and are safeguarded against taking on unwanted responsibilities, which prevent them achieving their full potential.

Key Objectives 2007 – 2008

1. Universal, targeted and specialist children's and adult services understand their responsibility and are competent to respond to the needs of young carers.
2. Universal, targeted and specialist services develop specific interventions to provide support to young carers.
3. Service Providers will develop formal and informal mechanisms to gather and act on the views of young carers.
4. Develop and deliver a targeted service for young carers most in need of support.
5. Develop data management and information sharing systems.
6. Implementation of strategy and securing funding for the Young Carers Service.

Outcome: Young carers are recognised and valued, receive support for their caring role, and are safeguarded against taking on unwanted or inappropriate responsibilities which prevent them achieving their full potential.

Objective 1: Universal, targeted, and specialist children’s and adult’s services understand their responsibility and are competent to respond to the needs of young carers.							
Action	Milestones	Accountable Lead	Timescale	Resources / Costs	Progress		
					Red	Amber	Green
YC Service promotes ‘Think Family’ agenda with all services when delivering awareness raising and/or training	‘Think Family’ incorporated into all awareness raising and training programmes	SE	Immediate and ongoing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key agencies continue to receive training on the needs of young carers	<ul style="list-style-type: none"> • Young Carers Service to organise and deliver awareness raising sessions • Young Carers Service to organise and deliver training events • Training built in to Workforce Reform agenda 	SE	Ongoing and repeated.	YC Manager YC Workers Room hire Training materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The needs of young carers are made an integral part of the planning and development of current and new services	<ul style="list-style-type: none"> • Briefing and consultation for relevant staff and agencies • N’cle Participation Worker involves YC 	SE	Ongoing	YC Manager YC Workers N’cle Participation Worker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>6 month pilot with Adult Services Disability Team implemented and evaluated</p>	<ul style="list-style-type: none"> • Managers meeting Feb 09 • Joint Team Mtg Mar 09 • ASDT use YC team for support • Increase in referrals from ASDT 	<p>SE/J Feather</p>	<p>Pilot commences April '09</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Roll out of learning and guidelines from AS pilot to all AS teams</p>	<ul style="list-style-type: none"> ▪ Guidelines written and protocols agreed ▪ Agreement by Adult Services managers to implement 	<p>SE/J Feather</p>	<p>Sept 09 onwards</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
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<p>All services to consider the needs of young carers and promote meeting those needs</p>	<ul style="list-style-type: none"> • Information on Young Carers Service to be available through the Children's Information Service, the Adult Carers Centre and Adult Services • Information materials to be available for dissemination by Schools, Children's Services, Adult Services, Health and Voluntary Sector services. 	<p>SE</p>	<p>June 2008 and ongoing</p>	<p>YC Manager Posters Leaflets</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
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<p>All young carers have access to appropriate support services to meet their immediate and long term needs.</p>	<ul style="list-style-type: none"> • Increase capacity in universal services • Further develop referral pathways for targeted and specialist services 	<p>SE</p>	<p>March 2009 and ongoing</p>	<p>YC Manager YC Workers</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Children's Services agree to spot audit case files to identify young carers (experience suggests many referrals are not identified).</p>	<ul style="list-style-type: none"> ▪ Agreement from Children's Services senior managers ▪ Reporting mechanism agreed to feedback results of audits ▪ Improved levels of identification of young carers by CS staff 	<p>SE</p>	<p>Jan 2010</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Adult Services, including Mental Health and Adult Treatment Services, recognise and act upon their responsibilities to provide support for the cared for person to reduce the caring role of children and young people</p>	<ul style="list-style-type: none"> ▪ Increase in Adult Services support to families ▪ Decrease in caring responsibilities of young people (self reporting and evaluation) 	<p>SE</p>	<p>Ongoing</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Raise awareness of young adult carers issues in light of recent research and work towards meeting the needs of this group</p>	<ul style="list-style-type: none"> ▪ Agreed links and transition arrangements between YCS and Carers Centre ▪ Agreed assessment and support pathways with Adult Services for young adult carers 	<p>SE/KD/AD</p>	<p>Apr 09</p>		<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Annual Report for C&YPSP</p>	<ul style="list-style-type: none"> • Regular updates • Annual Report 	<p>SE</p>	<p>Annual</p>	<p>YC Manager</p>	<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Objective 2: Universal, targeted, and specialist services develop specific interventions to provide support to young carers.

Action	Milestones	Accountable Lead	Timescale	Resources / Costs	Progress		
					Red	Amber	Green
Champions and lead contacts in agencies to be encouraged to report back to the service on what is in place in their agencies to support young carers	<ul style="list-style-type: none"> All relevant agencies will be represented on the YC Steering Group Reporting mechanisms agreed for feedback (other than Steering Group) 	SE	Nov 09		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
The identification and recording of young carers will be improved in all services through the use of a common screening tool	<ul style="list-style-type: none"> Implement screening tool Develop guidelines for recording and acting on identified young carers by targeted services 	SE/All agencies	Ongoing	YC Manager	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
All services develop an infrastructure to support young carers to access their provision	<ul style="list-style-type: none"> Services identify lead contact within their agency YC Service provide ongoing support and advice: e.g. protocols, policies 	SE/All agencies	Ongoing	YC Manager YC Workers	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
A 'Champion' to be nominated at senior level in each service to advocate for the needs and rights of young carers	<ul style="list-style-type: none"> Nominated champions agreed 	CYPSP	Sept 2009	Nil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>'Champions' from across services will be brought together to share best practice / receive policy updates</p>	<ul style="list-style-type: none"> • Steering group meetings facilitated by Young Carers Service • Annual event to share good practice across agencies to be considered 	<p>SE</p>	<p>quarterly 2009</p>	<p>YC Manager YC Workers</p>	<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>
<p>Young Carers service to target agencies with universal responsibilities and /or able to provide early identification of young carers and develop interventions</p> <ul style="list-style-type: none"> - schools - Adult Services - Adult Treatment Services - GPs 	<ul style="list-style-type: none"> ▪ Development of contacts within agencies ▪ Working relationships developed with targeted agencies at all levels 		<p>Ongoing</p>		<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>
<p>Young Carers Service to engage with research and/or fund research to influence target agencies as above</p>	<ul style="list-style-type: none"> ▪ Seek opportunities to engage in or get funding for research ▪ Develop data base and anecdotal evidence re all aspects of young carers issues – in particular the impact of caring 	<p>SE/YC Team</p>	<p>aspirational</p>		<p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>

<p>Young Carers Service shares effective models of practice across like agencies</p>	<ul style="list-style-type: none"> ▪ Models identified, evaluated and written up in format that can be shared ▪ Agencies that might benefit identified and means of sharing agreed ▪ Promotional event organised or participation in an organised event 		<p>Ongoing</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Information sharing protocol to be agreed across agencies</p>	<ul style="list-style-type: none"> ▪ Develop information sharing & data gathering protocol and system ▪ Implement protocol and system 	<p>SE & JB</p>	<p>Post Contact Point</p>	<p>YC Manager Information Sharing Co-ordinator</p>	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
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<p>YC Service will promote multi-agency responses to family need through CAF to reduce impact of caring, vulnerability of child and potential risk of harm.</p>	<ul style="list-style-type: none"> ▪ Continued links of YCService to CAF locality networks ▪ All YC staff CAF trained ▪ Support models to agencies to include use of pre-CAF checklist and CAF 		<p>Ongoing</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	<ul style="list-style-type: none"> ▪ Pilot with Adult Services to include support in completing CAFs 				
<p>YC Service will promote best practice and compliance with legislative guidance to improve support packages for parents to alleviate the caring role, strengthen families and increase parenting capacity.</p>	<ul style="list-style-type: none"> ▪ Awareness of legislation re Carers and YC increased ▪ Agencies act upon their responsibilities ▪ Increase in services to cared for person 		Ongoing		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>School based support groups for young carers as part of extended school strategy in Newcastle.</p>	<ul style="list-style-type: none"> ▪ Schools request groups ▪ Volunteers to run groups identified by schools ▪ Groups take place 		Ongoing		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<p>An innovative model for identifying young carers at primary age using a 'story time' approach will be piloted and evaluated</p>	<ul style="list-style-type: none">▪ Research conducted▪ Pilot evaluated and written up▪ If effective the approach will be introduced and taken up by schools (primary)		<p>Aug 2011</p>		<table border="0"><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Objective 3: Service providers will develop formal and informal mechanisms to gather and act on the views of young carers.

Action	Milestones	Accountable Lead	Timescale	Resources / Costs	Progress Red Amber Green
Provide opportunities for young carers to access Investing in Children and other young peoples engagement initiatives	<ul style="list-style-type: none"> • Participation events to be organised by the Young Carers Service • Young carers to be involved in participation events held by LA 	SE	Review February 2009	YC Workers Participation Coordinator	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> </div>
Provide opportunities for young carers to meet and voice their opinions on service development, policy and protocols	<ul style="list-style-type: none"> • Development of reference group 	SE	Ongoing	YC Workers	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> </div>
Encourage all relevant agencies (e.g. schools, PCT, Youth Service, Adult Services, Children's Services) to actively seek views of young people with caring responsibilities in any current/future feedback mechanisms	<ul style="list-style-type: none"> ▪ Views of young carers are sought and received ▪ Young carers views are fed back to the YC Service 		Ongoing		<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> <div style="text-align: center;"><input type="checkbox"/></div> </div>

<p>Agree protocols with all relevant agencies to share success/failures and outcomes of actively seeking views of young people with caring responsibilities</p>	<ul style="list-style-type: none"> ▪ Agencies supported to develop means of accessing young carers views ▪ Protocols in place and information fed back to YC Service 		<p>Jan 2011</p>		<div style="display: flex; flex-direction: column; align-items: center; justify-content: center;"> <div style="display: flex; gap: 20px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div style="display: flex; gap: 20px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div>
<p>Create links and develop work with parents groups to inform service delivery and design</p>	<ul style="list-style-type: none"> ▪ Parent groups identified ▪ Parents views received re what works for them and their children both re support and identification routes 		<p>Apr 2010</p>		<div style="display: flex; flex-direction: column; align-items: center; justify-content: center;"> <div style="display: flex; gap: 20px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div style="display: flex; gap: 20px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div>

Objective 4: Develop and deliver a targeted service for young carers.

Action	Milestones	Accountable Lead	Timescale	Resources / Costs	Progress Red Amber Green						
Deliver direct support to those young carers in greatest need who are risk of failing to achieve their potential	<ul style="list-style-type: none"> • Continue to develop interventions and models of service delivery • Improved outcomes for young carers 	SE & MC	Ongoing	YC Workers Connexions Advisor	<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Develop work with children and young people with caring responsibilities for family members with substance misuse and/or mental health problems	<ul style="list-style-type: none"> • Develop an identification and early intervention/prevention model for primary age children in schools • Develop work with Drug and Alcohol Social Work Teams in Adult Treatment Services 		Apr 2010 and ongoing		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Raise the profile of young carers needs amongst professionals and the wider community</p>	<ul style="list-style-type: none"> ▪ Links with parents groups established ▪ Awareness raising and training sessions delivered to a wide variety of agencies 	<p>SE</p>	<p>Apr 2010 and ongoing</p>	<p>YC Manager YC Workers</p>	<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Develop close and effective working relationships with all Adult Services to improve rates of identification and delivery of services to young carers</p>	<ul style="list-style-type: none"> • Implement pilot scheme • Increase in identified young carers 	<p>SE</p>	<p>Nov 2009</p>	<p>YC Manager YC Workers</p>	<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Develop close and effective working relationships with PROPS and Play and Youth to join up current limited resources and avoid duplication</p>	<ul style="list-style-type: none"> ▪ Identified 10 hours dedicated Play and Youth Worker provision per week ▪ Develop Youth Bus work ▪ Influence Targeted Youth Strategy 	<p>SE</p>	<p>Nov 2009</p>	<p>YC Manager PROPS Manager Play and Youth Manager</p>	<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Monitor support activity for young carers (including requests for direct support from the YC Service) to identify which areas/agencies need to be targeted by the service to improve support for young carers</p>	<ul style="list-style-type: none"> ▪ Develop mechanisms for reporting/recording who provides support and where ▪ Target areas/agencies where least support is provided but need is most likely 		<p>Apr 2011 and ongoing</p>		<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Continue to develop models of intervention that are effective and efficient to maximise positive outcomes. Models apply to individuals/families and agencies.</p>	<ul style="list-style-type: none"> ▪ Follow research and implement models – eg pilot schemes ▪ Evaluate interventions and analyse 		<p>Ongoing</p>		<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Monitoring and evaluation of YC Service</p>	<ul style="list-style-type: none"> • Quarterly reports to Steering Group • Annual Report and updates to C&YPSP • Participation and user feedback 	<p>SE</p>	<p>Ongoing</p>	<p>YC Manager</p>	<table style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Objective 5: Development of data management and information sharing systems.

Action	Milestones	Accountable Lead	Timescale	Resources/costs	Progress		
					Red	Amber	Green
Development of a city-wide system for the recording and monitoring of young carers	<ul style="list-style-type: none"> Data base of young carers. Regular returns from service providers regarding numbers, types of support, joint working, and referrals 	C&YPSP/SE/ SME & MC	Post contact point	Data base creation costs Information inputting Admin support	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Inclusion of young carer numbers within the self assessment process of service providers	<ul style="list-style-type: none"> Develop and implement screening tool 	SE	Aug 2010	YC Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data sharing guidelines developed from Adult Services pilot and rolled out through workforce reform agenda	<ul style="list-style-type: none"> Guidelines written Guidelines agreed and used by all relevant Adult Services teams 		Oct 2010		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Improve reporting mechanisms in Young Carers Service (Barnardos LiveLink system) to support smarter targeting of interventions	<ul style="list-style-type: none"> LL records record relevant information LL reports written to recall relevant information 	SE	Aug 2010		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

Objective 6: Strategic development and funding strategy.

Action	Milestones	Accountable Lead	Timescale	Resources /Costs	Progress		
					Red	Amber	Green
Young carers are supported through the process of transition to adult services.	<ul style="list-style-type: none"> • Contribution to the Transition Strategy • Co-operation and development of transitional arrangements with the Carers Centre • Build on research (Becker and Becker 2008) to develop young adult carer work 	SE/CT/KD	Ongoing	YC Manager Carers Centre Manager	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Develop Business Plan for long term development and maintenance of YC Service	<ul style="list-style-type: none"> • Using improved data to develop business plan • Identify funding streams • Develop funding strategy 	SE	October 2007 and ongoing	YC Manager	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Raise profile and understanding of young carers issues at a strategic and political level	<ul style="list-style-type: none"> • Successful networking – opportunities sought and taken • Close working with service ‘Champions’ • Presentation to Elected Members? 	SE	Ongoing Ongoing	YC Manager	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<p>Raise profile of young carers and the service among general public</p>	<ul style="list-style-type: none"> ▪ Publicity opportunities taken ▪ Information – leaflets etc – for public written, printed and disseminated 		<p>Ongoing</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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<p>Proceed with Tupe arrangements to bring staff under one management structure</p>	<ul style="list-style-type: none"> ▪ TUPE proceeds 		<p>Oct 2009</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
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<p>Improve relationship between YC Service and locality areas and raise profile at locality level</p>	<ul style="list-style-type: none"> ▪ Staff allocated to each locality ▪ Locality meetings attended ▪ CAF meetings attended 		<p>Oct 2009</p>		<table border="0"> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Actively seek media opportunities and other publicity to raise awareness of young carers issues</p>	<ul style="list-style-type: none">▪ YC issues get media coverage▪ YC service gets media coverage		<p>Ongoing</p>		<table border="0"><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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